



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday 15th November 2021

To all members of the Council **Asset Management Committee**: Cllr John Glover (Chair of Council and Committee), Cllr David Pafford (Vice-Chair of Council and Committee), Cllr Alan Baines, Cllr Terry Chivers, Cllr Shona Holt, Cllr Andy Russell and Cllr Rob Hoyle

You are summoned to attend the Asset Management Committee Meeting which will be held on **Monday 22nd November 2021 at 7.30pm** (*following planning committee*) at **1 Swift Way (off Westinghouse Way), Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.

MEMBERS OF THE PUBLIC ARE MORE THAN WELCOME TO ATTEND THE FACE TO FACE MEETING, BUT ARE ENCOURAGED TO PARTICIPATE VIA ZOOM, DUE TO LIMITED SPACE AVAILABLE IN OUR MEETING SPACE TO COMPLY WITH COVID RESTRICTIONS (Maximum number in room is 18). MEMBERS OF THE PUBLIC ARE ALSO ENCOURAGED TO SUBMIT ANY QUESTIONS IN WRITING. Please be aware that the doors and windows will be open for ventilation and so the room may be cold. Masks will need to be worn on moving around the room, but can be taken off when the meeting begins and you are seated.

TO ACCESS THE MEETING PLEASE FOLLOW THE ZOOM LINK BELOW. THE MEETING WILL ALSO BE STREAMED LIVE ON YOUTUBE, THE LINK WILL BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09#success>

**Or go to www.zoom.us or Phone 0131 4601196 and enter: Meeting ID: 279 181 5985
Passcode: 070920 Instructions on how to access zoom are on the parish council website www.melkshamwithout.co.uk If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234**

Yours sincerely

A handwritten signature in cursive script that reads 'Strange'.

Teresa Strange, Clerk

AGENDA

1. Welcome, Housekeeping and Apologies

2. To receive **Declarations of Interest**

3. To consider holding items in Closed Session due to confidential nature
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business (5a, 5b, 6e, 7, 8) where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

4. Public Participation

5. Play Areas & Public Open Spaces:

- a) To approve quotation for footpath repair outside of Berryfield Play Area (as per ROSPA report)
- b) To approve quotation for installing 2no new benches with concrete plinths, and concrete plinth for picnic table at Beanacre Play Area

6. QEII Diamond Jubilee Sports Field & Pavilion (*known informally as Bowerhill Sports Field*):

- a) To consider way forward following correspondence received from Future of Football regarding the electricity supply to their tea hut
- b) To consider any further action regarding reports of dog fouling on the sports field and note steps already undertaken by officers
- c) To note reports from football teams of lost balls and consider any further action
- d) To note price increase for the pavilion waste bin emptying
- e) To approve quotation for replacement basketball board for the Sports Field MUGA

7. To approve quotation for contractor call out in case of an emergency

8. **Drinking Water Fountains:** To approve quotation for installation of the drinking water fountains at the Bowerhill Sports Field and agree on location on Pavilion wall

Copy to: All Councillors